



Scouts Canada  
c/o Registration Support  
1345 Baseline Road  
Ottawa, ON K2C 0A7  
Registration@scouts.ca

# REQUEST FOR POLICE RECORDS CHECK

Date: \_\_\_\_\_

Scouts Canada’s Screening Policy requires all applicants and members 18 years of age and older to provide a “Police Records Check”. New adult members—except Rover Scouts—also require a “Vulnerable Sector Search” prior to acceptance with the Organization.

As members of a youth-serving organization, all volunteers will have some interaction with youth 5 to 17 years of age. Section Scouters routinely engage directly with youth, providing appropriately challenging activities through weekly meetings and overnight/camping experiences. Volunteers in other roles support Section Scouters and youth Participants; they may attend activities and events periodically throughout the program year, as well as having access to personal information of members.

\_\_\_\_\_  
Applicant’s Name (please print)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Group/Other Team

**Role**

- Section Scouter
- Member of Group Committee/Other Team
- Rover Scout
- Parent/Adult Overnight Helper

**The above-named individual holds/has applied for a volunteer (unpaid) position with Scouts Canada and is:**

- A **CURRENT** member or new Rover Scout requiring a Police/**CRIMINAL RECORDS CHECK** with Local Police Indices/Judicial Matters Check
- A **NEW** member requiring Police/**CRIMINAL RECORDS CHECK** with Local Police Indices/Judicial Matters Check, and a **VULNERABLE SECTOR SEARCH**

The representative identified at the right is authorized to make this request. To confirm, you may contact me/the Registration Support team via [registration@scouts.ca](mailto:registration@scouts.ca).

**Thank you for your assistance processing this record check.**

**Alisa Vilgan**  
Associate Director, Member Services & Help Centre  
Scouts Canada

**Must be co-signed by Group Commissioner or other local Scouts Canada Representative**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Representative’s name (please print)**

\_\_\_\_\_

**Role**

\_\_\_\_\_

**Telephone Number**

\_\_\_\_\_

**Email Address**

**NOTE TO APPLICANT: Most Police Services do not send results to us directly; further action may be required of you upon receipt of your results. Please forward a copy of your Police Record Check results to Registration@scouts.ca OR contact local representative indicated for alternative submission instructions.**